



# DECISION RECORD

# Gloucester City Council

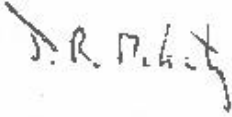
Publication Date 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	7
<b>Title</b>	Cultural Strategy Update: July - December 2015		
<b>Report Of</b>	Cabinet Member for Culture and Leisure		
<b>Report Author</b>	Lucy Chilton, Visitor Service Manager		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  1. That achievements made in delivering the Cultural Strategy from July to December 2015 be noted.  2. That the planned activities by various stakeholders as contributing to the Cultural Strategy aims and objectives be noted.			
<b>REASON FOR DECISION:</b> The progress made during the last six months has been significant and has contributed to achieving the objectives of the Cultural Strategy.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> Not applicable.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b> None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b> None			
<b>SCRUTINY (including details of call-in procedure where applicable):</b> This decision will come into force at the expiry of 5 working days from the date of the publication of the decision. Call-in Deadline: 16 March 2016			
<b>CONFIRMED AS A TRUE RECORD:</b> We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:  <b>Decision Maker:</b> Councillor Paul James Leader of the Council  <b>Date:</b> 09 March 2016			

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**Proper Officer:**  
Jon McGinty  
Managing Director

**Date:** 09 March 2016

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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	8
<b>Title</b>	Rugby World Cup Final Report		
<b>Report Of</b>	Cabinet Member for Regeneration and Economy		
<b>Report Author</b>	Ross Cook, Corporate Director		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No

**DECISION:**

RESOLVED:

That the outcomes of being a RWC Host City and the ongoing work of the RWC Legacy Group set up to ensure a real legacy is achieved be noted.

**REASON FOR DECISION:**

Not applicable.

**ALTERNATIVE OPTIONS CONSIDERED:**

Being a RWC Host City was an unqualified success and this was down to the way the project was run and the commitment and hard work of many individuals and groups. The decision to bid to be a Host City was a major consideration due to the costs involved. However, it was a huge success and the benefits of doing this will no doubt be felt by the city for many years to come.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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Call-in Deadline: 16<sup>th</sup> March 2016

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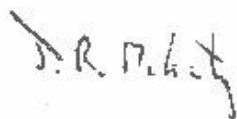
**Decision Maker:**  
Councillor Paul James  
Leader of the Council

**Date:** 09 March 2016



**Proper Officer:**  
Jon McGinty  
Managing Director

**Date:** 09 March 2016





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# Gloucester City Council

**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	9
<b>Title</b>	Voluntary and Community Sector Funding 2014-16 and proposal for 2016-17 funding		
<b>Report Of</b>	Cabinet Member for Communities and Neighbourhoods		
<b>Report Author</b>	Gareth Hooper, Senior Engagement and Partnerships Officer		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  <ol style="list-style-type: none"><li>1. That the allocation of grant funding for the period to March 2016, as set out in Appendix 1, be noted.</li><li>2. That the process and criteria for the allocation of grant funding, as outlined in appendix 2, be approved for 2016-17.</li><li>3. That the grant monies are split as detailed in paragraph 3.8.</li><li>4. That the remaining ABCD (Your Gloucester) budget is carried forward to 2016-17.</li></ol>			
<b>REASON FOR DECISION:</b> Community grants offer support to a wide number and range of groups that have a positive impact on the well-being of residents within their neighbourhoods.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> <ol style="list-style-type: none"><li>1. Consideration could be given to cease offering grants. However some groups would not be able to meet and or grow community social action and the council recognises the value grants offer to the voluntary and community sector and the social action this helps to generate.</li><li>2. Grant funding is an investment into communities. These financial investments support associations which reduce social isolation, encourage physical activity and other outcomes. Consideration should be given to aligning the Community Grants with commissioning that also seeks to achieve these outcomes in partnership with Gloucestershire County Council and other partners.</li><li>3. Discussions have been held with grant officers in other Gloucestershire districts to ascertain the direction of travel within their organisations to help inform our proposals.</li></ol>			

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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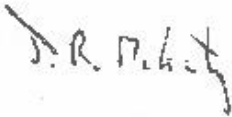
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**Date:** 09 March 2016

**Proper Officer:**

Jon McGinty  
Managing Director



**Date:** 09 March 2016



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Publication Date 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	10
<b>Title</b>	Appraisal of Community Building in Kingsway		
<b>Report Of</b>	Cabinet Member for Communities and Neighbourhoods		
<b>Report Author</b>	Gareth Hooper, Senior Engagement and Partnerships Officer		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  1. That the contents of the report be noted  2. That the City Council continues to use an asset based approach to service delivery			
<b>REASON FOR DECISION:</b> ABCD is an approach seeing greater inclusion and increased belief in people's individual behaviours to achieve outcomes in communities. Good community life and personal wellbeing comes from having good quality relationships and self-confidence and self-belief to prevent reliance on services. The examples in Kingsway clearly link with the outcomes of the CCG, City and County Councils. Therefore, it is recommended that the City Council, in association with its partner agencies, continue with the implementation of ABCD throughout the organisation.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> The alternative options to Community Building and ABCD are numerous. Social policy has many forms. The most attractive qualities of ABCD are that it builds upon what exists in communities and nurtures relationships rather than takes an approach of providing more resource without thoroughly understanding what community wants and can do for itself with the appropriate incentive, power or freedom.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b> None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b> None			
<b>SCRUTINY (including details of call-in procedure where applicable):</b> This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.			

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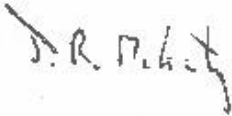
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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	11
<b>Title</b>	Museums Service Collecting Policy 2016-2020		
<b>Report Of</b>	Cabinet Member for Culture and Leisure		
<b>Report Author</b>	Angela Smith		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  That the policy, set out in Appendix 1, be adopted.			
<b>REASON FOR DECISION:</b>  1. An agreed Collections Development Policy is a fundamental requirement of Museums' Accreditation. Without Accreditation the Museums Service would not be able to seek external funding or apply for loans of objects. If we lost Accreditation, it is likely that the Council would have to repay back part or all of any recent grants.  2. The Collections Development Policy will enable rationalisation of the collection to be carried out. It will also give staff the tools needed to refuse unsuitable gifts of objects and acquire objects of historical or cultural importance to the City and its communities that would otherwise be lost.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>  The Policy has been written using a template provided by Arts Council England. Alternative options would be to not make any changes to the previous version or to not adopt a Collections Development Policy. If either of these options were agreed, Arts Council England would withdraw our Accreditation status.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b>  None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b>  None			
<b>SCRUTINY (including details of call-in procedure where applicable):</b>  This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.  Call-in Deadline: 16 <sup>th</sup> March 2016			

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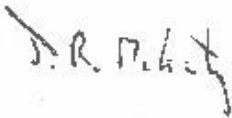
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**Proper Officer:**

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Managing Director



**Date:** 09 March 2016



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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	12
<b>Title</b>	Financial Monitoring Quarter 3 Report		
<b>Report Of</b>	Cabinet Member for Performance and Resources		
<b>Report Author</b>	Jon Topping, Head of Finance		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  <ol style="list-style-type: none"><li>1. That the savings achieved in year to date total £1.002m be noted.</li><li>2. That the forecast year end position which is currently for a reduction to the Council's General Fund balance of £244k be noted. This is an improvement of the Quarter 2 position of £278k.</li><li>3. That the actual and expected levels of income for the Council shown at Appendix 3 be noted.</li><li>4. That the details of specific budgetary issues identified by officers and the actions being taken to address those issues be noted.</li><li>5. That the current level of Capital expenditure as shown on Appendix 2 be noted.</li></ol>			
<b>REASON FOR DECISION:</b> It is a good practice for Members to be regularly informed of the current financial position of the Council. This report is intended to make Members aware of any significant issues in relation to financial standing and any actions that officers are taking in response to identified variances.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> When considering how to reduce budgetary pressure or make savings officers explore a wide range of options.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b> None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b> None			

**SCRUTINY (including details of call-in procedure where applicable):**

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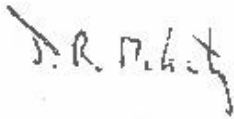
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# DECISION RECORD

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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	13
<b>Title</b>	To procure and award a contract for the supply of temporary staff		
<b>Report Of</b>	Cabinet Member for Performance and Resources		
<b>Report Author</b>	Jon Topping, Head of Finance		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No

## DECISION:

### RESOLVED:

1. That a competition be run jointly with Gloucestershire County Council in accordance with the provisions of the ESPO 653F MSTAR Framework for the award of single supplier 4 year contract (for an initial term of 3 years with an option to extend for a further year) for the provision of temporary staff services commencing on 1<sup>st</sup> August 2016.
2. That upon conclusion of the mini competition process, to enter into a contract with the preferred provider evaluated as offering the Council best value for money for delivery of the services.
3. That in the event that the preferred provider is either unable or unwilling to enter into that contract with the Council, the Head of Finance, in consultation with Cabinet Member for Performance and Resources, be authorised to enter into such contract with the next willing highest placed suitably qualified provider.

## REASON FOR DECISION:

Engaging workers through a framework offers both good value for money for the Council, and allows a streamlined process for managers when resourcing on a short term basis. The supply of workers through an organisation on the MSTAR2 Framework will ensure this, whilst delivering greater value for money for the Council.

## ALTERNATIVE OPTIONS CONSIDERED:

1. The option to procure through framework without engaging the County Council was explored; however there was no perceived benefit of this option.
2. The Do Nothing option is not deemed to be appropriate as the Council strive to deliver value for money and efficiencies.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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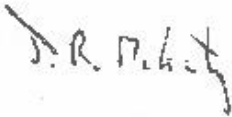
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**Date:** 09 March 2016

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Jon McGinty  
Managing Director



**Date:** 09 March 2016



# DECISION RECORD

# Gloucester City Council

**Publication Date** 10<sup>th</sup> March 2016

**Decision Of** Cabinet

**Date of Decision** 09 March 2016 **Item No.** 14

**Title** Regulation of Investigatory Powers Act 2000 (RIPA) Six Monthly Report on use of RIPA Powers

**Report Of** Cabinet Member for Performance and Resources

**Report Author** Ross Cook, Corporate Director

**Wards Affected** All Wards **Key Decision** No

**DECISION:**  
RESOLVED:  
  
That the contents of the report be noted.

**REASON FOR DECISION:**  
No action is required and the recommendation is therefore for Council to note the Council's use of its RIPA powers.

**ALTERNATIVE OPTIONS CONSIDERED:**  
There are no alternative options relevant to this matter.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**  
None

**CONFLICTS OF INTEREST (including any dispensations granted):**  
None

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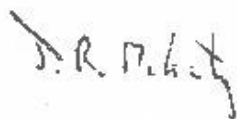
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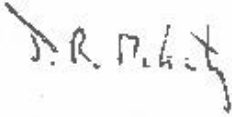
<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	15
<b>Title</b>	Community Infrastructure Levy - Draft Charging Schedule		
<b>Report Of</b>	Cabinet Member for Housing and Planning		
<b>Report Author</b>	Anthony Wilson, Head of Planning		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No
<b>DECISION:</b> RESOLVED:  <ol style="list-style-type: none"><li>1. That the publication of the Draft Charging Schedule be approved for public consultation purposes subject to any further amendments recommended by Planning Policy Sub-Committee.</li><li>2. That authority be delegated to the Head of Planning in consultation with the Cabinet Member for Housing and Planning to prepare the final consultation document.</li><li>3. That following the conclusion of the public consultation period, the responses received be compiled and submitted with the Draft Charging Schedule to the Planning Inspectorate for Examination.</li></ol>			
<b>REASON FOR DECISION:</b> Not applicable.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> Not applicable.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b> None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b> None			
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# DECISION RECORD

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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	16
<b>Title</b>	Interim Planning Policy for Mobile Catering Units		
<b>Report Of</b>	Cabinet Member for Housing and Planning		
<b>Report Author</b>	Philip Bylo, Interim Planning Policy Manager		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No

**DECISION:**

**RESOLVED:**

That the interim planning policy for mobile catering units be adopted for development management purposes, prior to the adoption of the City Plan.

**REASON FOR DECISION:**

Officers have considered the comments and responded to them accordingly. We remain of the view that the proposed interim policy represents an appropriate and constructive policy for development management purposes. This will be taken forward both independently for the purposes of supporting development management cases arising in the short term, and also through the ongoing development of the City Plan.

**ALTERNATIVE OPTIONS CONSIDERED:**

The alternative option is to move forward using existing planning policies to guide decisions on mobile catering units until such time that we progress the new planning policies through the City Plan.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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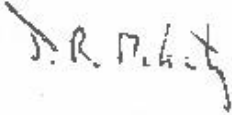
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**Publication Date** 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	17
<b>Title</b>	Gloucester City Council and Gloucestershire County Council Shared Services Programme: Co-located property service		
<b>Report Of</b>	Cabinet Member for Performance and Resources, Cabinet Member for Regeneration and Economy		
<b>Report Author</b>	Anthony Hodge, Head of Regeneration and Economic Development		
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	Yes
<b>DECISION:</b> RESOLVED:  <ol style="list-style-type: none"><li>1. That the City Council property team be relocated to Shire Hall to enable the two property teams to be co-located.</li><li>2. That a period of review be undertaken to fully assess the opportunities for shared working and develop plans for a full shared service.</li></ol>			
<b>REASON FOR DECISION:</b> The recommendation is to approve the co-location of the City Council property team with the county property team at Shire Hall. By co-locating the teams, this will enable a level of practical information sharing which will inform the development of more formal shared working arrangements. This contributes to the shared services journey that the County and City Councils are taking.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b> <ol style="list-style-type: none"><li>1. The sponsoring group have requested that the only options that should be explored are those looking at shared arrangements between Gloucester City Council and Gloucestershire County Council. This is a model of vertical integration. The group feel that the benefits for both organisations would be maximised where the City is able to draw upon the benefits of scale that the County can provide. It is also self-evident that as the County City, Gloucester possesses several opportunities for collaboration through sharing of council-owned premises which might not be available elsewhere (i.e. Gloucester and its neighbouring district councils do not locate premises within the same localities, whereas the City and Council councils do.) Variants on this vertical integration model can be explored, for instance in seeing whether opportunities for other districts to join with the City and County to create a shared asset management service across a number of localities.</li><li>2. Within this model, there are many options for how this could be delivered and during the review period a number of options for how a shared service could operate will be</li></ol>			

considered.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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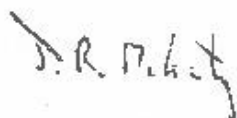
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Publication Date 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	19
<b>Title</b>	Regeneration at Kings Quarter		
<b>Report Of</b>	Cabinet Member for Regeneration and Economy		
<b>Report Author</b>	Anthony Hodge, Head of Regeneration and Economic Development		
<b>Wards Affected</b>	Westgate	<b>Key Decision</b>	Yes

**DECISION:**

RESOLVED:

The recommendations as laid out in the exempt report.

**REASON FOR DECISION:**

As laid out in the exempt report.

**ALTERNATIVE OPTIONS CONSIDERED:**

As laid out in the exempt report.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 16<sup>th</sup> March 2016

**CONFIRMED AS A TRUE RECORD:**

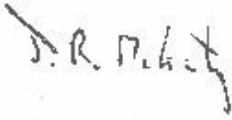
We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

**Decision Maker:**  
Councillor Paul James  
Leader of the Council

**Date:** 09 March 2016

**Proper Officer:**  
Jon McGinty  
Managing Director

**Date:** 09 March 2016

A handwritten signature in black ink, appearing to read "J. R. McGinty", is written over the printed name of the officer.





# DECISION RECORD

# Gloucester City Council

Publication Date 10<sup>th</sup> March 2016

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	20
<b>Title</b>	Bakers Quay, Gloucester		
<b>Report Of</b>	Cabinet Member for Regeneration and Economy		
<b>Report Author</b>	Anthony Hodge, Head of Regeneration and Economic Development		
<b>Wards Affected</b>	Westgate	<b>Key Decision</b>	Yes

**DECISION:**  
RESOLVED:

The recommendations as laid out in the exempt report.

**REASON FOR DECISION:**

As laid out in the exempt report.

**ALTERNATIVE OPTIONS CONSIDERED:**

As laid out in the exempt report.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

This decision is urgent and not subject to call in.

**CONFIRMED AS A TRUE RECORD:**

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

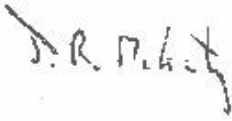
**Decision Maker:**  
Councillor Paul James  
Leader of the Council

**Date:** 09 March 2016


**Proper Officer:**  
Jon McGinty

**Date:** 09 March 2016

Managing Director

A handwritten signature in black ink, appearing to read "J. R. M. G. J.", is written below the printed title. The signature is somewhat stylized and cursive.

# RESOLVED TO RECOMMEND TO COUNCIL

	<b>DECISION RECORD</b>		<b>Gloucester City Council</b>	
	<b>Publication Date</b>	10 <sup>th</sup> March 2016		
<b>Decision Of</b>	Cabinet			
<b>Date of Decision</b>	09 March 2016	<b>Item No.</b>	6	
<b>Title</b>	Cultural Strategy			
<b>Report Of</b>	Cabinet Member for Culture and Leisure			
<b>Report Author</b>	Ross Cook, Corporate Director			
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	No	
<p><b>DECISION:</b> RESOLVED TO RECOMMEND TO COUNCIL:</p> <ol style="list-style-type: none"> <li>1. That the Cultural Strategy 2016 - 2026 be adopted;</li> <li>2. That the Council notes the establishment of a new Cultural Board, as set out in paragraphs 3.5 – 3.7;</li> <li>3. That the Council authorises the Corporate Director to enter into an agreement with the formed Cultural Board on terms approved by the Council Solicitor to deliver the Cultural Strategy on behalf of the Council for the period 2016- 2018; and</li> <li>4. That the Cabinet Member for Culture and Leisure be appointed as the Council's nominee on the new Cultural Board.</li> </ol>				
<p><b>REASON FOR DECISION:</b></p> <ol style="list-style-type: none"> <li>1. The current Cultural Strategy requires renewing and updating, and having carried out a significant consultation exercise, a new Strategy has now been produced and is presented to Cabinet and on to Council for approval.</li> <li>2. It is acknowledged that the City Council cannot deliver the Strategy alone, and so it is proposed to support the establishment of a Cultural Board. The City Council will be one of the key partners and will look to set up an agreement with the Board for the delivery of the objectives set out in the Strategy in the early years.</li> <li>3. This is the path recommended by The Arts Council who have supported Gloucester City Council with £15,000 towards the work required to produce the new Strategy and who have indicated further financial support towards the setting up of a Cultural Board and the employment of a Director.</li> </ol>				

**ALTERNATIVE OPTIONS CONSIDERED:**

The existing Cultural Strategy could be refreshed with a revision of objectives identified. However, it is felt that a new Strategy and the establishment of a new Cultural Board is the right vehicle to build on the cultural offer in the City and to ensure that Gloucester is firmly on the map.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 16<sup>th</sup> March 2016

**CONFIRMED AS A TRUE RECORD:**

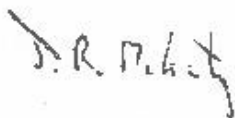
We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

**Decision Maker:**

Councillor Paul James  
Leader of the Council

**Date:** 09 March 2016**Proper Officer:**

Jon McGinty  
Managing Director

**Date:** 09 March 2016

## **CALL-IN PROCEDURE**

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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01452 396127